

**Belgrove Senior Girls' School**  
Seafield Road West  
Clontarf  
Dublin 3  
D03 T803  
Telephone: 01 833 1888  
Roll No: 17148D



**Scoil Eoin Baiste Cailíní Sinsear**  
Bóthar Ghort na Mara Thiar  
Cluain Tarbh  
Baile Átha Cliath 3  
  
D03 T803  
Guthán: 01 833 1888

www.belgroveseniorgirls.ie • [info@belgroveseniorgirls.ie](mailto:info@belgroveseniorgirls.ie)

## Acceptance & Enrolment Form 2023-2024

### Section 1- Pupil

Name of Child (as on Birth Certificate): .....

Likes to known as: .....

Child's Primary Address:.....  
.....

Eircode: .....

Date of Birth: ...../...../.....

PPSN: .....

Nationality: .....

Languages spoken at home: .....

Religion: .....

Name of previous school: .....

Siblings currently in this School:

Name: .....

Class: .....

Name: .....

Class: .....

Medical & Allergy Information: (please tick)

|                                                                              | Yes | No | If yes, please provide details. |
|------------------------------------------------------------------------------|-----|----|---------------------------------|
| Does your suffer from any medical condition? e.g. asthma, diabetes, epilepsy |     |    |                                 |
| Does your child have allergies? e.g nut                                      |     |    |                                 |

**Please forward any reports if relevant.**

Are there any family circumstances the school needs to be aware of?

.....  
.....

## Section 2 – Parents / Guardians Information

Mother's Name: ..... Mother's Email: .....  
Mother's Mobile: ..... Mother's Work Number: .....  
  
Father's Name: ..... Father's Email: .....  
Father's Mobile: ..... Father's Work Number: .....

## Section 3- Emergency Contact Details (if parent/guardian are unavailable)

Name: ..... Phone Number: .....  
Relationship: .....  
  
Name: ..... Phone Number: .....  
Relationship: .....  
  
Doctor name: .....  
Phone Number: .....

## Section 4- Educational Information

If your child has any additional needs, please tick which of the following describes those needs. Tick all that apply.

|                              |  |                                   |  |
|------------------------------|--|-----------------------------------|--|
| Physical Disability          |  | Emotional Behavioural             |  |
| Hearing Disability           |  | Autism / Autism Spectrum Disorder |  |
| Visual Disability            |  | English as an Additional Language |  |
| Speech & language need       |  | Other                             |  |
| Specific Learning Disability |  |                                   |  |

**Please forward any reports if relevant.**

Briefly describe the nature of the needs ticked above (if applicable)

Does your child require any additional supports and / or environmental adaptations – specific furniture / ramp

Does your child currently have access to an SNA?

## Section 4 - Parent's Consent

**I/We (Parent(s)/Guardian(s)) give permission for our daughter to: ( please tick 1-9)**

|                                                                                                                                                                              | Yes | No |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|----|
| <b>1.</b> Do you give permission for your child to go on school trips under teacher supervision?                                                                             |     |    |
| <b>2.</b> Be treated for minor cuts, grazes, stings,etc.                                                                                                                     |     |    |
| <b>3.</b> Do you give permission for your child to use the School Internet in accordance with the school Internet Policy?                                                    |     |    |
| <b>4.</b> Have a doctor/ambulance summoned (if necessary)                                                                                                                    |     |    |
| <b>5.</b> Do you give permission for your child's photograph and or work to be used on the schools website / social media?                                                   |     |    |
| <b>6.</b> Do you give permission for your child to attend Learning Support if the need arises?                                                                               |     |    |
| <b>7.</b> Do you give permission for your child to be treated for minor accidents (e.g. cuts, grazes)?                                                                       |     |    |
| <b>8.</b> Do you give consent to all relevant information pertaining to my child to be stored on the Department of Education & Skills Pupils On-line Database (POD)          |     |    |
| <b>9.</b> Do you give consent for your daughter to participate in all aspects of the curriculum including the Stay Safe Programme and the Relationship & Sexuality Programme |     |    |

## Section 5 - Compliance with School Policies

(School policies can be accessed at [www.belgroveseniorgirls.ie](http://www.belgroveseniorgirls.ie))

Confirmation that the Code of Behaviour of Belgrove Senior Girls' is acceptable to you is a requirement of admission. The Code of Behaviour is published on the school website [www.belgroveseniorgirls.ie](http://www.belgroveseniorgirls.ie). Please tick the box below to confirm that the Code of Behaviour is acceptable to you and you will make all reasonable efforts to ensure that your child is compliant with this code.

☐ Yes, I/We confirm that the Code of Behaviour is acceptable to me / us and that I/ we will make all reasonable efforts to ensure that my / our child is compliant with this code.

### **PARENT/GUARDIAN**

I/We wish to enrol my/our daughter \_\_\_\_\_ in Belgrove Senior Girls' School.

I/We declare the above information to be correct and understand that it will be treated as confidential.

I/We acknowledge that we have read and agree to support our daughter in complying with all policies of Belgrove Senior Girls' School.

The Board of Management advises Parents/Guardians that, as and from the end of the School Year 2020/21, all 2<sup>nd</sup> classes will be reconstituted (regrouped) as they progress into 3<sup>rd</sup> class. This will apply to children entering Belgrove Senior Girls' School from September 2020 onwards.

Signature:.....

Signature:.....

Date:.....

Date:.....

### **Office Use only:**

| Date Acceptance Received | D | D | M | M | Y | Y |
|--------------------------|---|---|---|---|---|---|
|                          |   |   |   |   |   |   |

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### ***Data Privacy Statement –Application Form***

*This form is required to fulfil the provisions of the Education (Admission to Schools) Act 2018, Section 62(7), (j) and (l), and will be retained on the pupil's file.*

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## **Data Privacy Statement**

The information provided on this form will be used by Belgrove Senior Girls' School to apply the selection criteria for enrolment and to allocate school places in accordance with the School's Admission Policy and the School's Annual Admission Notice.

Where a pupil is admitted to the school, the information will be retained on the pupil's file. Should you be offered admission and accept the offer, this information will be entered in the School Administration System, Aladdin and will be uploaded to the Primary Online Database. The Primary Online Database (POD) is a nationwide individualised database of primary school pupils, hosted by the Department of Education and Skills.

In the event of oversubscription, a waiting list of students whose applications for admission to Belgrove Senior Girls' School were unsuccessful due to the school being oversubscribed will be compiled, and will remain valid for the school year in which admission is being sought (See Section 13 of the School Admission Policy).

Where a child's name is placed on a waiting list, and the child is not admitted to the school, the information provided on this form will be retained for the duration of the school year and will be securely destroyed thereafter.

Section 66(6) of the Education (Admission to Schools) Act 2018 allows for the sharing of certain information between schools in order to facilitate the efficient admission of students. The information which may be provided to a patron or another Board of Management for this purpose, may include all or any of the following:

- i. the date on which an application for admission was received by the school;
- ii. the date on which an offer of admission was made by the school;
- iii. the date on which an offer of admission was accepted by an applicant;
- iv. a student's personal details including his or her name, address, date of birth and personal public service number (within the meaning of section 262 of the Social Welfare Consolidation Act 2005).