

Scoil Eoin Baiste Cailíní Sinsearacha Statement of Strategy for School Attendance

Name of School	Belgrove Senior Girls' NS (Scoil Eoin Baiste Cailíní Sinsearacha)
Address	Seafield Road West, Clontarf, Dublin 3
Roll Number	17148D
The School's vision and values in relation to attendance	<p>This policy complements the school ethos of nurturing potential in a caring environment where the welfare of children is paramount.</p> <p>The school aims to ensure</p> <ul style="list-style-type: none"> • that pupils are registered accurately and efficiently • that pupil attendance is recorded daily
The School's high expectations around attendance	<p>We expect that every pupil comes to school unless there is a genuine reason. We expect that pupils come to school on time (8:50a.m. at the latest).</p>
How attendance will be monitored	<p>Attendance will be monitored using Aladdin - an electronic roll. The roll is called by 9:20a.m. daily. Attendance is checked at 9a.m. and any girls arriving after 9a.m. will be recorded as late arrival on the Aladdin System with the number of minutes recorded (punctuality).</p> <p>You will receive a text when your daughter's absence is at 18/19 days to alert you re attendance. All absences 20 days or over are reported to TUSLA. You will receive a text for each subsequent day your daughter is absent.</p> <p>The school has a priority list of pupils with a history of poor attendance/punctuality. Any unexplained absences in respect of said pupils are followed up immediately with a phone call to parent/guardian. Other pupils are added to the list if attendance/punctuality deteriorates. Phone calls are followed up with an invitation to a meeting with the Principal and /or class teacher.</p> <p>If there is no improvement still, pupil is referred to the Education Welfare Officer.</p>
<p>Summary of the main elements of the school's approach to attendance</p> <ul style="list-style-type: none"> • Target setting and targets <ul style="list-style-type: none"> • The whole school approach 	<p>2018-2019 Total Number of students who were absent for 20 days or more during the school year: 16 as per TUSLA returns</p> <p>2017-2018 Total Number of students who were absent for 20 days or more during the school year: 16 as per TUSLA returns</p> <p>2016-17 Attendance Rate: 96% Total Number of students who were absent for 20 days or more during the school year: 23 as per TUSLA returns</p> <p>All teachers to monitor childrens punctualilty All teachers must call the roll by 9:20a.m. If a pupil presents for school after roll call, attendance to be recorded with the number of minutes late and the reason for lateness. To improve attendance & punctuality. All teachers/staff to feedback concerns around lateness, poor attendance and signs of neglect to the Principal.</p>

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<ul style="list-style-type: none"> • Promoting good attendance • Responding to poor attendance 	<p>All teachers/staff to promote good attendance and punctuality, pupils with good attendance and punctuality are praised.</p> <p>In school discussion with pupil where appropriate, contact between school and parent / guardian to express concern. (Phone call and/or letter to parent/ guardian).</p> <p>Specific meeting in school with parent/ guardian to identify problems and agree interventions.</p>
<p>School roles in relation to attendance</p>	<p>Parents</p> <p>Set high standards for their daughter in relation to attendance and punctuality;</p> <p>Engage with the school if there is a problem about their daughter's attendance and support plans to address the problem;</p> <p>Ensure their daughter regularly attends and arrives at school on time (8:50a.m. at the latest);</p> <p>To avoid taking their daughter out of class unless there is a serious reason;</p> <p>To avoid taking their daughter on holidays during term time;</p> <p>To ring Secretary/Principal on first day of their daughter's absence, if you know that they will be absent for several days;</p> <p>To provide a note when she returns. Attach a doctor's cert where necessary.</p> <p>Teachers</p> <p>To use School Attendance Strategy to promote attendance</p> <p>To set example by their own punctuality</p> <p>To set high expectations for punctuality and attendance in their classrooms;</p> <p>To call the roll on time (by 9:20a.m.);</p> <p>To record lateness;</p> <p>To keep all notes of explanation on file and to follow up notes not received;</p> <p>To accurately record reasons for absence;</p> <p>To alert management of concerns re attendance/lateness/child protection.</p> <p>Principal</p> <p>To monitor attendance data and identify trends and patterns in attendance in conjunction with Deputy Principal;</p> <p>To follow up poor attendance/punctuality;</p> <p>To liaise with TUSLA.</p> <p>Deputy Principal</p> <p>To assist Principal in attendance monitoring and follow up;</p> <p>To ensure relevant returns are made to TUSLA.</p>
<p>Partnership arrangements (parents, students, other schools, youth and community groups)</p>	<p>TUSLA, Parents Association, Board Of Management, Donnycarney Youth Project, Juvenile Liaison Officer, NEPS</p>
<p>How the Statement of Strategy will be monitored</p>	<p>Periodically with alterations made where required.</p>

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Review process and date for review	Reviewed annually by Board and staff in October/November.
Date the Statement of Strategy was approved by the Board of Management	21 st October 2019
Date the Statement of Strategy submitted to TUSLA	22 nd October 2019