

Scoil Eoin Baiste Cailíní Sinsearacha Statement of Strategy for School Attendance

Name of School	Belgrove Senior Girls' NS (Scoil Eoin Baiste Cailíní Sinsearacha)
Address	Seafield Road West, Clontarf, Dublin 3
Roll Number	17148D
The School's vision and values in relation to attendance	This policy complements the school ethos of nurturing potential in a caring environment where the welfare of children is paramount. The school aims to ensure <ul style="list-style-type: none"> <li>• that pupils are registered accurately and efficiently</li> <li>• that pupil attendance is recorded daily</li> </ul>
The School's high expectations around attendance	We expect that every pupil comes to school unless there is a genuine reason. We expect that pupils come to school on time ( <b>8:50a.m. at the latest</b> ).
How attendance will be monitored	Attendance will be monitored using Aladdin - an electronic roll. The roll is called by 9:20a.m. daily. The school has a priority list of pupils with a history of poor attendance/punctuality. Any unexplained absences in respect of said pupils are followed up immediately with a phonecall to parent/guardian. Other pupils are added to the list if attendance/punctuality deteriorates. Phonecalls are followed up with an invitation to a meeting with the Principal and /or class teacher. If there is no improvement still, pupil is referred to the Education Welfare Officer.
Summary of the main elements of the school's approach to attendance <ul style="list-style-type: none"> <li>• Target setting and targets</li> <li>• The whole school approach</li> <li>• Promoting good attendance</li> <li>• Responding to poor attendance</li> </ul>	<p><b>2016-17</b> Attendance Rate: 96% Total Number of students who were absent for 20 days or more during the school year: 23 as per TUSLA returns</p> <p><b>2015-16</b> Attendance Rate: 95.7% Total Number of students who were absent for 20 days or more during the school year: 23 as per TUSLA returns</p> <p>All teachers to monitor childrens punctuality All teachers must call the roll by 9:20a.m. If a pupil presents for school after roll call, attendance to be recorded with the number of minutes late and the reason for lateness. To improve attendance &amp; punctuality.</p> <p>All teachers/staff to feedback concerns around lateness, poor attendance and signs of neglect to the Principal. All teachers/staff to promote good attendance and punctuality, pupils with good attendance and punctuality are praised. In school discussion with pupil where appropriate, contact between school and parent / guardian to express concern. (Phone call and/or letter to parent/ guardian). Specific meeting in school with parent/ guardian to identify problems and agree interventions.</p>
School roles in relation to	<b>Parents</b>

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attendance	<p>Set high standards for their daughter in relation to attendance and punctuality;  Engage with the school if there is a problem about their daughter's attendance and support plans to address the problem;  Ensure their daughter regularly attends and arrives at school on time (8:50a.m. at the latest);  To avoid taking their daughter out of class unless there is a serious reason;  To avoid taking their daughter on holidays during term time;  To ring Secretary/Principal on first day of their daughter's absence, if you know that they will be absent for several days;  To provide a note when she returns. Attach a doctor's cert where necessary.</p> <p><b>Teachers</b>  To use School Attendance Strategy to promote attendance  T set example by their own punctuality  To set high expectations for punctuality and attendance in their classrooms;  To call the roll on time (by 9:20a.m.);  To record lateness;  To keep all notes of explanation on file and to follow up notes not received;  To accurately record reasons for absence;  To alert management of concerns re attendance/lateness/child protection.</p> <p><b>Principal</b>  To monitor attendance data and identify trends and patterns in attendance in conjunction with Deputy Principal;  To follow up poor attendance/punctuality;  To liaise with TUSLA.</p> <p><b>Deputy Principal</b>  To assist Principal in attendance monitoring and follow up;  To ensure relevant returns are made to TUSLA.</p>
Partnership arrangements (parents, students, other schools, youth and community groups)	TUSLA, Parents Association, Board Of Management, Donnycarney Youth Project, Juvenile Liaison Officer, NEPS
How the Statement of Strategy will be monitored	Periodically with alterations made where required.
Review process and date for review	Reviewed annually by Board and staff in November.
Date the Statement of Strategy was approved by the Board of Management	28 <sup>th</sup> November 2017
Date the Statement of Strategy submitted to TUSLA	29 <sup>th</sup> November 2017